

Equality, Diversity, Cohesion and Integration Screening



As a public authority we need to ensure that all our strategies, policies, service and functions, both current and proposed have given proper consideration to equality, diversity, cohesion and integration.

A **screening** process can help judge relevance and provides a record of both the **process** and **decision**. Screening should be a short, sharp exercise that determines relevance for all new and revised strategies, policies, services and functions.

Completed at the earliest opportunity it will help to determine:

- the relevance of proposals and decisions to equality, diversity, cohesion and integration.
- whether or not equality, diversity, cohesion and integration is being/has already been considered, and
- whether or not it is necessary to carry out an impact assessment.

Directorate: Environment & Housing	Service area: Waste Management
Lead person: Rosie Harvey	Contact number: 0113 3786352

Title:

Authority to establish a Household Waste Recycling Site (HWRS) DPS (Dynamic Purchasing System) for residual waste, timber, inerts and plasterboard.

Authority to award contracts under the first Further Competition exercise of the same DPS.

Is this a:

Strategy / Policy

Service / Function

Other

If other, please specify

2. Please provide a brief description of what you are screening

The Chief Officer for Environmental Services under CPR 3.1.7 and 3.1.8 approves establishing a 12 year DPS (Dynamic Purchasing System) for the processing of a range of wastes (residual, timber, inerts and plasterboard) collected at the Councils HWRS (Household Waste Recycling Sites). The DPS will run from April 2024 until March 2036 and will be set up using the process outlined in this report.

The Chief Officer for Environmental Services is also recommended to approve the acceptance onto the DPS of all suppliers who successfully pass the Standard Selection Questionnaire (SQ) and the subsequent award of

contracts to those suppliers who are successful in the first further competition exercise according to the process outlined in this report and the evaluation criteria specified. The first further competition exercise will be for a duration of 4 years and has an estimated value of £21.5 million.

3. Relevance to equality, diversity, cohesion and integration

All the council's strategies/policies, services/functions affect service users, employees or the wider community – city wide or more local. These will also have a greater/lesser relevance to equality, diversity, cohesion and integration.

The following questions will help you to identify how relevant your proposals are.

When considering these questions think about age, carers, disability, gender reassignment, race, religion or belief, sex, sexual orientation and any other relevant characteristics (for example socio-economic status, social class, income, unemployment, residential location or family background and education or skills levels).

Questions	Yes	No
Is there an existing or likely differential impact for the different equality characteristics?		✓
Have there been or likely to be any public concerns about the policy or proposal?		✓
Could the proposal affect how our services, commissioning or procurement activities are organised, provided, located and by whom?		✓
Could the proposal affect our workforce or employment practices?		✓
Does the proposal involve or will it have an impact on <ul style="list-style-type: none"> • Eliminating unlawful discrimination, victimisation and harassment • Advancing equality of opportunity • Fostering good relations 		✓

If you have answered **no** to the questions above please complete **sections 6 and 7**

If you have answered **yes** to any of the above and;

- Believe you have already considered the impact on equality, diversity, cohesion and integration within your proposal please go to **section 4**.
- Are not already considering the impact on equality, diversity, cohesion and integration within your proposal please go to **section 5**.

4. Considering the impact on equality, diversity, cohesion and integration

If you can demonstrate you have considered how your proposals impact on equality, diversity, cohesion and integration you have carried out an impact assessment.

Please provide specific details for all three areas below (use the prompts for guidance).

<ul style="list-style-type: none"> • How have you considered equality, diversity, cohesion and integration? (think about
<ul style="list-style-type: none"> • Key findings
<ul style="list-style-type: none"> • Actions

5. If you are not already considering the impact on equality, diversity, cohesion and integration you will need to carry out an impact assessment.	
Date to scope and plan your impact assessment:	N/A
Date to complete your impact assessment	N/A
Lead person for your impact assessment (Include name and job title)	N/A

6. Governance, ownership and approval Please state here who has approved the actions and outcomes of the screening		
Name	Job title	Date
John Woolmer	Deputy Chief Officer for Waste Management	6th September 2023

7. Publishing This screening document will act as evidence that due regard to equality and diversity has been given. If you are not carrying out an independent impact assessment the screening document will need to be published. Please send a copy to the Equality Team for publishing.	
Date screening completed	6th September 2023
Date sent to Equality Team	
Date published (To be completed by the Equality Team)	